



# PERSONAL PROPERTY

## POLICY

| Policy Implementation Date | Review Date | Responsible for Review |
|----------------------------|-------------|------------------------|
| May 2019                   | May 2022    | Policy subcommittee    |

### Purpose:

To explain Dookie Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

### Scope:

This policy applies to all school activities, including camps and excursions.

### Policy:

Dookie Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Dookie Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Dookie Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring items of value to school, they will be confiscated and stored securely at the school's administration office until the end of the day, when the items may be collected by the student and/or parent.

### Evaluation:

- This policy will be reviewed as part of the school's review cycle.

This policy was last ratified by School Council in....

May 2019